

EAST PENNSBORO TOWNSHIP
BOARD OF COMMISSIONERS
AUGUST 3, 2016

Regular Meeting

7:30 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, August 3, 2016, at 7:30 p.m. at Enola No. 3 Fire Company, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; Paul Hartman, Vice President; Kristy Magaro, Charles Gelb, and George Tyson; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Dearan Quigley, Housing & Community Development, Jared Hockenberry, Township Engineer; Mike Dobson and Andy Kirkessner, WWTP; Chief Bashore, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:30 p.m. A moment of silence was observed, followed by the Pledge of Allegiance to the Flag.

President Kuntzelman thanked Enola No. 3 Fire Company for hosting tonight's meeting.

II. APPROVAL OF MINUTES

MOTION approving the minutes of the following itemized minutes:

1. Regular Meeting - July 6, 2016
2. Special Meeting - July 18, 2016

was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

III. APPROVAL OF REPORTS

MOTION approving the All Permit Summary Report - July 2016, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

IV. EXECUTIVE SESSION

President Kuntzelman noted for the record before tonight's meeting the board had an Executive Session at the township building from 6:30 p.m. to 7:00 p.m. for matters of personnel and a presentation by Assistant District Attorney Jamie Keating. The board also held an Executive Session after the meetings of July 6, and July 18, 2016, for personnel matters and to seek legal advice.

V. PRESENTATION

Mr. Ron Funkhouser with Michael Baker International gave a presentation of the Regional Connections Planning Study. The essence of the study is how to create better and stronger connections among the different nodes of the township, such as West Enola, Summerdale, Creekside. There are five nodes to consider, the first node being Central Penn College, one of the major stakeholders of the study. The college has been experiencing year after year growth of enrollment. The physical size of the campus has been growing. Also considered was Summerdale village nestled in between the college campus. The third area is the Summerdale tract, which is roughly 60 acres in the southwestern quadrant of the U.S. 11 and 15 interchange, I-81, and U.S. 15. They wanted to look at ways to improve connections between a tract like this and other areas within the township.

The fourth area is Summerdale Plaza, nestled between the residential neighborhoods of Summerdale and Enola. As typical with most post-war development, it is entirely limited to the automobile, even though it is adjacent to neighborhoods. It is not a destination that is very accommodating to cyclists or pedestrians. And the fifth study area included the East Pennsboro Area School District campus on the western side of the study area. They looked at some things to improve safety for pedestrians going to and from the school district campus.

Some of the Commissioners served on the steering committee, which met four times over the project. Commissioners voiced an interest in making sure the plan is actionable. The first priority, through stakeholder interviews, was safety concerns on College Hill Road was overwhelmingly, cited by a majority of individuals throughout the study process. College Hill Road is a township road with 30-foot wide width from curb to curb. It is a major connector between Central Penn College and Summerdale Plaza. The plaza is the only commercial destination within walking distance for the college.

They looked at opportunities for improving safety along this corridor. Some of the improvements considered Road include installing pedestrian scale LED lighting. Pedestrians are using the roadway all hours of the day, all seasons of the year. They are also looking at pavement markings for improvement for pedestrian and bicycle access along College Hill Road. That will require narrowing the cartway width down to 10 or 11 foot wide from 17 foot, which would not only serve to slow traffic down but also provides more of a safe space for a shared use pathway along the edge of the road for cyclists and pedestrians. The township indicated that they are not satisfied with just painting lines on the road, so the study looks at a phased approach toward pavement markings as phase 1, and then a second phase would include actually constructing a physical pathway using the existing right-of-way within College Hill Road as more of a permanent solution to providing a greater degree of safety for facilitating bicycle pedestrian trips along College Hill Road.

There are also concerns with the physical placement of the bus shelter there. There is public transportation service by Capital Area Transit, but one of the problems of the existing shelter is that it is within the clear sight triangle of College Hill Road and B Street, so they are considering moving that shelter further east and back from the roadway and outside of the clear sight triangle at that intersection.

The study also looked at B Street, which bisects the campus of Central Penn College. There is a lot of pedestrian and vehicular traffic. Some of the recommendations include eliminating some of the existing crossings on B Street. Right now there are two crosswalks at the intersection, so a motorist that pulls up to a stop bar can have pedestrians crossing not only in front of them but behind them. It is unsafe for pedestrians crossing at that mid-block crossing. The preferred route would be to have pedestrians cross at the intersection. A marked crosswalk there and a stop bar would be recommended, as well as some kind of natural barrier in front of the townhouses to channelize pedestrian movement from the townhouses to the crosswalk.

They also looked at nonroadway-based improvements to connectivity. They need to provide a stronger connection to not only the campus but the Summerdale tract, if that develops in the future. They are looking at a proposed extension that would connect the college campus to Third Street or the Park Avenue cul-de-sac. This is in an attempt to try to build a network for pedestrians and cyclists in the township.

They also looked at roadway-based improvements that would improve accommodation of those movements through Central Penn to the village itself. If and when those lands north of Valley Road would develop, likely for some academic use by the college, there will be more trips generated and a greater demand for travel between the college and the Summerdale tract. They also saw a need for a grade-separated crossing on Valley Road. The college is growing not only in terms of enrollment but the size of the campus itself. There are plans being made through the college's master plan for expansion of the college campus, including on the 22-acre parcel to the north side of Valley Road. How to get pedestrians safely across the south side and north side of Valley Road is a consideration.

The sagging curve on Valley Road represents convergence of several issues. There are stormwater issues, accessibility issues, and asset management with the

culvert as Valley Road crosses Boyer run. The steering committee looked at maybe a pedestrian bridge or perhaps an underpass, something wide open such as what has been used at Bucknell, going under Route 15.

In interviews with Township Police, they noted that one of the most common concerns they receive from township residents involves safety along College Hill Road. The next issue was pedestrians jaywalking on Valley Road. They want to get pedestrians to cross Valley Road at the marked crossing of the signalized intersection. There are two surface parking lots, and they are recommending a natural barrier or a knee wall, perhaps a wrought iron fence that would be in keeping with the college atmosphere, to but try to channelize pedestrians to cross at the signalized section of B Street.

The study was multi-modal in nature, and they also looked at the need for public transportation. The bus shelter is the only shelter in the study area. Many of the students who come to Summerdale come from southeastern Pennsylvania, suburban Philadelphia, and they are used to public transportation services. Capital Area Transit does serve the college, but most of the service provided is oriented toward peak period trips, journey to work trips. For many of the students who come from out of town, it is a culture shock to come to Central Penn College and realize the public transportation service is not as frequent as what they are used to. The study encourages the township to coordinate with Central Penn College and Capital Area Transit on what it can do to increase the frequency of bus service.

There were also a number of critical intersections that the township wanted them to review, such as Shady Lane and Enola Drive, an east-west corridor which links the school district with the Summerdale Plaza, and a need for sidewalk improvements and pedestrian signal improvements. Shady Lane intersection of Shady Lane and Beaver Avenue, there are numerous instances of missing sidewalks or sidewalks that are discontinuous there. The intersection of College Hill Road with Enola Drive, they recommend the

crosswalk be reoriented more perpendicular with the roadway. The intersection of Valley Road and Panther Parkway, the township is responsible for school district signage, and there are examples on Valley Road where the school district signage is out of compliance with the NUTCD. The study gives a number of improvements to update the signage that the township maintains for the school district on Valley Road and at the school zone on Enola Drive.

And the final recommendation was looking at a new connector road that would extend Panther Parkway to Salt Road to a four-way connection on Salt Road. This would be not only for vehicular movement but for bikes and pedestrians and would provide a better connection for pedestrians trying to access residential neighborhoods and would alleviate pressure on Valley Road. Implementation of the recommendation is already underway incorporating green infrastructure as part of the study recommendation.

VI. BUSINESS FROM THE FLOOR

Ms. Pat Watson, 771 south Humer Street, asked for an update on the PPL staging area across Humer Street and whether they are on track for completion. Mr. Hockenberry stated he believes they are hoping for completion by the end of the year. She also asked about the Columbia Avenue overlay. Mr. Pietropaoli said the water company should be done by the end of the year.

Mr. Richard Ernest, 769 Humer Street, asked the Township Engineer to look at the street surface. It is beginning to crack from the heavy truck traffic, and the township may want to consider after the project is done to have them seal the street surface.

Ms. Jane Fahringer, 317 First Street, Summerdale, asked if residents can have chickens in the township. Mr. Owen noted that is currently under the animal control ordinance, and they are only permitted in an agriculture zone. The police administer the ordinance.

Ms. Fahringer also expressed a concern about neighborhood trees that should be cut down because of disease. Mr. Owen noted the only township regulations are for street trees in the township public right-of-way to have a permit to have those cut down. Trees on private property may become a civil issue or property issue. There is no township ordinance that would regulate any possible tree that might fall down.

Mr. Gene Assante, 817 Acri Road, East Pennsboro Township, noted he recently took a tour of the Police Department and he suggests the township consider a modernization effort for the Police Department. It seems to be extremely crowded and not conducive to the officers' well-being in getting the job done. Mr. Pietropaoli noted there is a plan for the September workshop. Their department offices was a phased project because part A had to make room for part B, and as the downstairs project winds down, they will be doing the next phases.

VII. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to accept the Certificate of Substantial Completion for North Pumping Station force main replacement project from Doli Construction, Inc., recommended by GHD as well as the Township Engineer, was made by Ms. Magaro, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to approve payment of Requisition no. 251 from the 2010A General Obligation Bond - sewer to Doli Construction, Inc., for work performed as part of the North Pumping Station force main replacement project AFP #1, in the amount of \$319,968.17, (93 percent) per recommendation of the township engineer and GHD, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

Mr. Pietropaoli reported the force main replacement project along 11 and 15 is 93 percent complete. The project went relatively smoothly. Mr. Hockenberry stated the total will be about \$350,000, and \$390,000 was bid.

Mr. Pietropaoli noted a large portion of the payment of that project is coming out of the remainder of the 2010A bond. The other will be paid out of the sewer I&I replacement budget for projects.

MOTION to approve the open burning permit request from East Pennsboro School District for a bonfire September 1, 2016, from 7:00 p.m. to 10:00 p.m., as recommended by the Township Fire Administrator, was made by Ms. Magaro, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to approve payment to Coyne and Coyne, PC, Township Solicitor, for professional services rendered during the period of April 20 to July 27, 2016, in the amount of \$4,455.55, was made by Mr. Tyson, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

MOTION to approve the proposal and execute Task Order no. 8 from GHD in the estimated amount of \$5,000 for engineering services related to assisting township staff with preparation and update to the Township's current Standards Specifications Manual, was made by Ms. Magaro, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

Mr. Owen noted this is the township specs for any type of construction by public improvements, which was last updated in 1996.

MOTION to approve the proposal and execute agreement from Michael Baker International for \$35,000 for engineering services related to the green infrastructure planning study associated with the Regional Connections Planning Study, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

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Mr. Hockenberry noted it is an extension of tonight's presentation. It is a grant award from Chesapeake Bay Trust. The township match is his time working with Michael Baker, but the \$35,000 comes from a grant.

MOTION to approve the commitment of an East Pennsboro Township Police Officer full-time to the Cumberland County Drug Task Force, as per letter dated July 27, 2016, from David J. Freed, Cumberland County District Attorney, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to accept the proposal for office janitorial services from The Gals Cleaning Service, Enola, Pennsylvania, to begin August 15, 2016, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to approve the supervisory salary structure for the Public Works and Wastewater Management personnel who are not covered by any collective bargaining agreement, as proposed by the Township Manager, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

Mr. Pietropaoli passed out copies of the Master Gardner program that Penn State Extension will be holding at Adams-Ricci Park, working with Cheri Matter.

MOTION to adjourn the meeting at 8:15 p.m., was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.