

**EAST PENNSBORO TOWNSHIP****HOUSING & COMMUNITY DEVELOPMENT**

98 South Enola Drive

Enola, PA 17025

Phone: 717-732-0711 Fax: 717-732-7810

**BUILDING PERMIT APPLICATION**

LOCATION OF PROPERTY			
Address			Tax Parcel No.
WORK PROPOSED			
<b>Type of Improvement</b> <input type="checkbox"/> New Structure <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Change of Occupancy <input type="checkbox"/> Fire Protection (only) <input type="checkbox"/> Electrical (only) <input type="checkbox"/> Plumbing (only) <input type="checkbox"/> Mechanical (only) <input type="checkbox"/> Demolition		<input type="checkbox"/> <b>Residential</b> <input type="checkbox"/> <b>Commercial</b> <b>Use Group:</b> _____ <b>Construction Type:</b> _____ <b>Description:</b> A concise, specific statement of proposed work or change. All new structures, additions and alterations require three (3) complete sets of scaled plans and specifications for all building systems; the size and complexity of which may also require greater detail and calculations. _____ _____ _____	
<b>Declared Fair Market Value</b> \$ _____		<b>Exterior Dimensions:</b> Height in feet _____                      Square Footage (Building Footprint) _____ No. of Stories _____                      Combined Square Footage (All Floors) _____	
IDENTIFICATION			
	<b>Name</b>	<b>Complete Address</b>	<b>Phone &amp; Email Address</b>
<b>Owner</b>			
<b>Architect/ Engineer</b>			
<b>Contractor</b>			
AFFIDAVIT			
I, hereby, authorize and certify that I am the owner in fee or the authorized agent of the owner in fee of the property upon which the work authorized by the permit sought will be performed. I further certify that all work will be performed in accordance with all applicable laws and regulations of the United States of America, the Commonwealth of Pennsylvania and East Pennsboro Township.			
Signature of Owner or Authorized Agent			Date
<b>AFFIDAVIT (Building &amp; Energy Conservation Standards)</b>			
I certify that I am the principle builder or the authorized agent of the principle builder of the work authorized by the permit sought. All work will be performed in accordance with all applicable laws of the United States of America, the Commonwealth of Pennsylvania and East Pennsboro Township. In addition, I acknowledge that energy conservation compliance will be accomplished through the International Energy Conservation Code, the International Residential Code or Pennsylvania's Alternative Energy Provisions and have submitted details and calculations to substantiate compliance.			
Signature of Builder			Date

## PLUMBING PIPING & EQUIPMENT

**Domestic Water Service:**

 Public       Private       On-Site   
 New       Existing 
**Commercial Work Only:** Proposed Usage \_\_\_\_\_ GPD

**Waste Removal System:**

 Public       Private       On-Site   
 New       Existing       Repair 

 Sewer Capacity Reviewed Thru Land Development: Yes       No 

Service Lateral Size	Bath Tub      No.	Laundry Trap      No.
Type	Shower      No.	Clothes Washer      No.
Distr. Lateral Size	Urinal      No.	Slop Sinks      No.
Type	Water Closets      No.	Floor Drains      No.
Building Drain Size	Bidet      No.	Hose Bibb      No.
Type	Lavatory      No.	Sump Pump      No.
Building Sewer Size	Kitchen Sink      No.	Sewage Ejector      No.
Type	Garbage Disp.      No.	Swimming Pool      No.
Building Stack Size	Dishwasher      No.	Water Heater      No.
Type	Grease Trap      No.	Lawn Sprinkler      No.

## MECHANICAL DISTRIBUTION & EQUIPMENT

Central Heat      Fuel	Unit Heater      No.	Fire Place      No.
Size	Size	Type
Type	Type	Area Stove      Fuel
Central A/C      Fuel	Range Hood      No.	No.
Size	Type	Flue      No.
Type	Vent Fans      No.	Type
	Type	

## ELECTRICAL DISTRIBUTION & EQUIPMENT

Service Conductors      No.      AMP	Receptacles      No.	Heat Pump/Forced Air KW
Sub Serv. Conductors      No.      AMP	Fixtures      No.	Burner Controls
Service Equipment      No.      AMP	Switches      No.	Range/Surface KW
Sub Serv. Equipment      No.      AMP	Pumps      No.      HP	Oven KW
Transformers	A/C Compressor HP	Garbage Disposal HP
Generators	Fract. Vent Fans      No      HP	Clothes Dryer KW
Smoke Detector      No.	CO Dectector      No.	
Type	Type	

## FIRE PROTECTION EQUIPMENT

Fire Sprinkler	Type	Fire Sprinkler	Type	Hydrants	No.
	No. Heads		No. Heads	Key Box	Size
Other Fire Suppression	Type	Other Fire Suppression	Type	Notification System	Type
	No. Heads		No. Heads	Building Alarm	Type
Portable Extinguisher	Type	No.	Portable Extinguisher	Type	No.
Standpipe	Type	Class	No.	Standpipe	Type
				Horns	No.
				Strobes	No.

## RESIDENTIAL SPRINKLER ACKNOWLEDGEMENT

As required by Act 1 of 2011, I have been informed by my builder of the costs and benefits of installing an automatic fire sprinkler system in my new home and have been offered the option to have the same installed at my expense. After consideration of the costs and benefits, I have elected to:

- Accept the offer for the installation of an automatic sprinkler system in my home.  
 Not have an automatic sprinkler system installed in my home.

Signature of Buyer

Date

## ZONING

Zoning District: \_\_\_\_\_ Current Use: \_\_\_\_\_

Proposed: \_\_\_\_\_ New Use  Same Use  Conversion to Conforming

Provide the Square Footage for each of the following Site Elements Present (if not applicable mark N/A):

House: \_\_\_\_\_ + Deck: \_\_\_\_\_ + Driveway: \_\_\_\_\_ + Private Sidewalks/Patio/Pavers: \_\_\_\_\_ +

Pool/ Hot Tub: \_\_\_\_\_ + Detached Garage: \_\_\_\_\_ + All Storage Buildings: \_\_\_\_\_ + Other: \_\_\_\_\_ =

Impervious Coverage Square Footage: \_\_\_\_\_ ÷ Lot Square Footage: \_\_\_\_\_ = Percentage of Impervious Coverage: \_\_\_\_\_

Setbacks	Required	Provided	Front (check)
North			
East			
South			
West			

Site within an Identified Flood Prone Area: Yes  No  Unsure

Improvement within ANY portion of an Identified Flood Prone Area: Yes  No

## WORKERS' COMPENSATION INSURANCE

*PLEASE CHECK WHICH OF THE FOLLOWING APPLIES*

- Workers' Compensation Insurance Certificate (East Pennsboro Township named as Certificate Holder) attached.  
 Qualified Self-Insurer for Workers' Compensation Certificate attached.  
 Notarized East Pennsboro Township Affidavit of Exemption from Workers' Compensation Insurance attached.

# Application Submission Checklist

## Bold Items Required for Application to be Accepted (Check All Items Present)

- Completed Application(s)**
  - All Required Signatures**
- Three (3) Sets of Construction Documents (may include any or all of the following)**
  - Dimensioned Structural Plans
  - Plumbing Design & Dimensioned Layout
  - Mechanical Design & Dimensioned Layout
  - Electrical Design & Dimensioned Layout
    - Commercial - Reviewed & Approved by 3<sup>rd</sup> Party Inspection Agency
  - Fire Protection Design & Dimensioned Layout
  - Accessibility Design & Dimensioned Layout
  - Dimensioned Site Plan
    - Show & Dimension All Known Property Lines, Easements, Wetlands & Flood Plains
    - Show All Lot Impervious Coverage & Complete Worksheet within Application
- Permit Application Fee:**
  - Residential - \$75.00**
  - Residential Demolition - \$150.00**
  - Commercial - \$250.00**
  - Commercial Demolition - \$450.00**
- Workers' Compensation Certificate/ Workers' Compensation Affidavit**
  - Storm Water Plan – Approved by Township Engineer
  - Highway Occupancy Permit (All Driveways, Sidewalks, Curbs & Any Work within Right-of-Way)
  - Waste Water Approval
    - On-Site Septic - SEO Heather Myers of GHD (717-541-0622 or heather.myers@ghd.com)
    - Sanitary Sewer - Township Engineer

Zoning Officer Signature:	Date:
Flood Plain Administrator Signature:	Date:
Building Code Official Signature:	Date:
Application Payment Type: _____ Amount: _____ Tracking #: _____ Permit Payment Type: _____ Amount: _____ Tracking #: _____	