

EAST PENNSBORO TOWNSHIP  
BOARD OF COMMISSIONERS  
DECEMBER 21, 2016

Regular Meeting

7:30 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, December 21, 2016, at 7:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; Paul Hartman, Vice President; Kristy Magaro, George Tyson, and Charles Gelb; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Mike Dobson, Parks Department; Andy Kirkessner, WWTP; Chief Bashore, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:30 p.m. A moment of silence was observed, remembering our servicemen and women overseas and at home, followed by the Pledge of Allegiance to the Flag.

II. APPROVAL OF REPORTS

MOTION approving the Police Report for November 2016, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

III. BUSINESS FROM THE FLOOR

There was no business from the floor.

IV. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to authorize GHD to advertise the Susquehanna Avenue Area Sewer Replacement Project for bidding; proposed schedule December 23, 2016, open bids January 26, 2016, was made by Ms. Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

Mr. Pietropaoli noted if they get the recommendation back, it will be awarded on February 21.

Mr. Kuntzelman recessed the meeting in order to hold an Executive Session in reference to personnel matters from 7:36 p.m. until 9:00 p.m. At 9:00 p.m., the board held a conditional use hearing. The meeting was reconvened at 10:25 p.m.

MOTION to approve the 2017 wage and salary schedule for the nonuniform employees, as amended and agreed upon by the Board of Commissioners, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to approve and adopt the East Pennsboro Township budget for the 2017 fiscal year, was made by Ms. Magaro, and was seconded by Mr. Hartman.

Mr. Pietropaoli noted the budget has been on display and there have been no questions or concerns. It is a balanced budget with no tax increase. President Kuntzelman thanked the Township Manager for his work on the budget. Mr. Hartman stated he was pleased the township will hold the line on taxes this year, with the only increase the township will see is for the new trash contract, which will be \$1 per month, \$3 per quarter, for the next five years. Otherwise, the township has been able to hold the line on all expenditures. Mr. Pietropaoli noted over that five-year trash contract, the second closest bid would have cost over \$200,000 more. Mr. Tyson noted the township has held the line on taxes, but did have a significant health care costs increase.

The motion passed by a vote of 5-0.

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MOTION to approve the forgiveness of inter-fund payables and receivables in respect to pre-2010 transfers, was made by Mr. Tyson, and was seconded by Mr. Hartman.

Mr. Pietropaoli noted some accounting done in previous years needed to be cleaned up for audit purposes. The Township Solicitor and bond counsel worked with the auditors regarding this. Ms. Coyne stated it clears up questions that Moody's had with receivables and payables between the same funds and is a recommended course approved by the auditors, bond counsel, and the Township Solicitor going forward for future Moody's ratings.

The motion passed by a vote of 5-0.

MOTION to approve Conditional Use Application C-182, Jessie Haller, with the conditions of hours of operation from 9:00 a.m. to 9:00 p.m. Monday through Friday, and 9:00 a.m. through 3:00 p.m. on Saturday, no on-street parking, and signage is limited to an 8- by 10-inch sign with no exterior lighting, and there will be no other lighted signage posted on the building, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a majority of aye votes, with Mr. Kuntzelman abstaining, and Mr. Gelb voting in the negative.

Mr. Kuntzelman stated he abstained due to close relationship with participants at the hearing.

MOTION to adjourn the meeting at 10:40 p.m., was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.