

EAST PENNSBORO TOWNSHIP  
BOARD OF COMMISSIONERS  
FEBRUARY 15, 2017

Regular Meeting

7:30 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, February 15, 2017, at 7:30 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; Paul Hartman, Vice President; George Tyson and Charles Gelb; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Mike Dobson, Parks Department; Andy Kirkessner, WWTP; Chief Bashore, Police Department; and Erik Owen, Fire Marshal.

President Kuntzelman noted Commissioner Magaro is absent because of illness.

II. APPROVAL OF REPORTS

MOTION approving the Police Department Report for January 2017 was made by Mr. Hartman, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

III. BUSINESS FROM THE FLOOR

Mr. Steve Scherrin asked if Cumberland County is going to open up a new recycling center. President Kuntzelman stated he and Mr. John Owen and Mr. Hockenberry attended an outreach meeting yesterday at Cumberland County where they were told the county was in the process of opening up a recycling center in Carlisle, which will be open two or three days a week. Additionally, there is legislation proposed in the State legislature to reverse the new recycling law regarding electronic devices. Mr. Scherrin asked if there was a way to have a weigh station at East Pennsboro Township and have a truck take the items to Carlisle. President Kuntzelman stated everything is preliminary right now, but all suggestions are welcome.

Mr. Pietropaoli noted as soon as they hear back from the county on the details, they will put it on the township Web site as well as in the newsletter. The county is still comparing haulers for prices. Between East Pennsboro, Hampden, and Camp Hill, there may be a drop-off event and coordinate with that hauler to try to save trips.

Mr. Corey Bray, 329 Glenn Road, representing Gannett Fleming, explained that Gannett Fleming has a stormwater work group. He explained that Gannett Fleming sits on a sea of asphalt, and they are trying to preach to their clients as far as stormwater drainage and reducing the impact to the environment. They provided a report with plan views of the site and their overall concept for reduction of impervious. They would like to add a rain garden, include a meadow, and bio filter inlets, but their major goal is just to reduce the impact, as well as showing their clients that they practice what they preach.

The green on the map indicates areas to include landscaped islands with trees. The overall goal is to improve the water quality that leaves the vast asphalt sea between the three buildings and improve the local environment. They will be sending the Township Engineer an application for a grant through DEP, of which the township has to be the applicant. The grant deadline is March 3. They have not presented the plans to the board of Gannett Fleming yet, they are a subcommittee within Gannett Fleming, and he asked the board to consider sending a letter of support for the concept, as well as agreement to be the submitting agent.

Mr. Hockenberry noted this is the same grant program the township received money from in 2015 to retrofit township facilities this summer. The municipality has to be the applicant. Gannett Fleming will provide all of the information about constructing and maintaining it in perpetuity. There will not be any maintenance responsibility for the township. It is an opportunity to get more grant money and infrastructure for the township which will get towards the township's requirements to reduce pollutants from urbanized areas.

Mr. Pietropaoli asked if there have been any efforts for Gannett Fleming to use the project for education. Mr. Bray noted the large green area in the front is going to include information such as flags about how each item is improving the local environment and what improvements are there.

#### IV. EXECUTIVE SESSION REPORT

Ms. Coyne noted for the record the board held an Executive Session from 6:15 p.m. until 7:15 p.m. for purposes of possible litigation and personnel matters with no action taken.

#### V. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to execute the Eagle Scout service project proposal submitted by Ethan Beigh for the fitness path at Adams-Ricci Park, per the presentation made this evening from the Scout, was made by Mr. Gelb, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

Mr. Pietropaoli reviewed the proposed vehicle purchases with the board. The vehicles currently are 12 to 14 weeks out as of last contact with the Ford dealership. The mowers are probably less than two months, but should arrive by the growing season. Every item was approved in the 2017 budget, as well as every item is purchased through Costars and the pricing came in under budget.

MOTION to approve the purchase of one 2017 Ford Super Duty F-250 Super Cab Utility for the Wastewater Treatment Plant in the amount of \$34,800.00, purchased under Costars 25-162, was made by Mr. Tyson, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to approve the purchase of one 2017 Ford Escape for the Wastewater Treatment Plant from Whitmoyer Auto Group in the amount of \$22,800.00, purchased under Costars 26-053, was made by Mr. Tyson, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to approve the purchase of one 2017 Hustler Super Z60" mower for the Wastewater Treatment Plant from Best Line Equipment in the amount of \$11,082.86, purchased under Costars State pricing no. 4400011378, was made by Mr. Tyson, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to approve the purchase of one 2017 Hustler Super Z72" mower for the Public Works Department from Best Line Equipment in the amount of \$11,332.52, purchased under Costars State pricing no. 4400011378, was made by Mr. Tyson, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to approve the proposal from General Code to update the existing codification of the township ordinances, the cost for the first update and annual maintenance not to exceed \$5,000.00, as budgeted, was made by Mr. Hartman, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

Mr. Owen noted this will include all ordinances to 2016. It is being phased into three different projects. The next phase will be the resolutions, if there is money for it this year, and maybe in 2018 the legal code analysis that General Code offers. He noted the township is almost 10 years out from their previously adopted ordinances.

MOTION to award the Susquehanna Avenue Area Sanitary Sewer Replacement Project to the lowest responsible bidder, DOLI Construction, Incorporated, in the amount of \$314,890.00 as base and alternate bid, pending approval of bid documents by the Township Solicitor, was made by Mr. Hartman, and was seconded by Mr. Tyson.

Mr. Hockenberry stated they received 13 bids on February 7, which is more than the 2 received last year. The township has direct experience with the two lowest bidders. Their base bids were within \$230 of each other. Through direct experience with both of them, staff felt that DOLI is the lowest responsible bidder. They just completed the project for the forced main at 11 & 15, and previous experience with Anrich included difficulties completing the job with some change orders and paperwork.

The motion passed 4-0 by roll-call vote.

MOTION to authorize C.S. Davidson to proceed with the MSIV storm sewer shed delineation, per proposal dated February 1, 2017, in an amount of \$15,800.00, was made by Mr. Tyson, and was seconded by Mr. Gelb.

Mr. Hockenberry stated by the summer a lot of work needs to be done to prepare the pollutant reduction plan. Just the level of effort to map the storm sewer sheds is about 600 hours if done by hand. Working with C.S. Davidson and their CIS software, they are able to provide a fraction of an hourly cost by hand to do all the storm sewer mapping as well as the official maps that get submitted to DEP and which he uses almost every day. There was \$28,000.00 in the budget for expenditures such as this.

The motion passed by a unanimous aye vote.

MOTION to approve Ordinance No. 795-17 of the Township of East Pennsboro, Cumberland County, establishing registration maintenance and security of abandoned real property and providing for registration fees and penalties and violations, was made by Mr. Gelb, and was seconded by Mr. Hartman.

Ms. Coyne noted for the record the ordinance appeared in the Patriot-News on January 31, and a proposed copy has been sent to the county. She indicated the ordinance identifies who the responsible party is to cut the grass and do maintenance. A lot of mortgage companies are well aware of the abandoned property registration fees, so it is

not something new to them. There is an appeal process and a notice process. She worked with staff to develop the ordinance so everyone understands what is required by due process to go out and identify these properties and bring them into compliance.

The motion passed by a 4-0 roll-call vote.

MOTION to issue a letter of support for Gannett Fleming's green infrastructure improvement project at their corporate center, was made by Mr. Gelb, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to appoint Bill Pillar as Township Labor Counsel through the end of 2017 for the fee agreement submitted dated February 6, 2017, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to adjourn the meeting at 8:00 p.m., was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.