

EAST PENNSBORO TOWNSHIP
BOARD OF COMMISSIONERS
NOVEMBER 16, 2016

Regular Meeting

7:30 p.m.

A Regular Meeting of the East Pennsboro Township Board of Commissioners was held on Wednesday, November 16, 2016, at 7:00 p.m. at the Community and Municipal Center, 98 S. Enola Drive, Enola, Pennsylvania.

Those present were: Commissioners - John Kuntzelman, President; Kristy Magaro, George Tyson, Paul Hartman and Charles Gelb; John Pietropaoli, Township Manager; Lisa M. Coyne, Esquire, Township Solicitor; John B. Owen, Codes Enforcement Officer; Jared Hockenberry, Township Engineer; Dearan Quigley, Housing & Community Development; Mike Dobson, Parks Department; Andy Kirkessner, WWTP; Chief Bashore, Police Department; and Erik Owen, Fire Marshal.

I. CALL TO ORDER

President Kuntzelman called the meeting to order at 7:30 p.m. A moment of silence was observed, followed by the Pledge of Allegiance to the Flag.

II. BUSINESS FROM THE FLOOR

There was no business from the floor.

III. ITEMS FOR DISCUSSION AND APPROVAL

MOTION authorizing payment of invoices and payroll pending review and signatures of Commissioners, was made by Mr. Hartman, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to approve the conditional offer of employment as a probationary officer with the East Pennsboro Township Police Department to Stephen Ruff, pending completion of his physical, psychological, and polygraph testing, was made by Mr. Tyson, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

MOTION to approve the 2017 Minimum Municipal Obligation (MMO) for the police pension plan in the amount

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of \$391,466.00, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

MOTION to approve the 2017 Minimum Municipal Obligation (MMO) for the nonuniform pension plan in the amount of \$383,108.00, was made by Ms. Magaro, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to award the Municipal Solid Waste and Recycling Services Contract to Penn Waste, lowest responsible bidder, for a 5-year contract beginning January 1, 2017, was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

Mr. Hartman thanked the Township Manager for getting various bids. It is a small increase, but it is a good contract for the next five years, with two possible one-year extensions after that.

Mr. Pietropaoli noted they held their price for the entire five years, which was important, as it is easy to budget around a fixed price for the contract. Savings over the five-year lifespan will be close to \$200,000. There are a lot of new trends in the industry where they are going to full automated trash removal, but the township is not an automated trash removal friendly township as a whole, with a lot of narrow streets. He noted the savings gained through automation is not a savings for the customer, but a more convenient way for the collector to pick up. Additionally, the township will continue to offer a senior discount. A representative from Penn Waste thanked the board for awarding them the five-year contract, and stated they look forward to continue working with the township.

MOTION to approve the request from AARP to utilize the township building for their 2016 tax assistance program during the period from February 2 through April 12, 2017, was made by Ms. Magaro, seconded by Mr. Tyson, and was carried by a unanimous aye vote.

The board reviewed the proposed 2017 budget. Mr. Pietropaoli noted it is a tight but balanced budget. Two categories will be changed in the print copy that will be advertised and on display starting tomorrow. One is on the revenue side, item 362-41 building permits, which will become \$315,000; and on the expenditure side of the General Fund, under police budget capital purchases, item 410-750 will go from \$50,000 to \$65,000.

Mr. Gelb asked if the bond refinancing plan that was put in place to spread out the savings over five years has impacted the budget. Mr. Pietropaoli noted the bond payments on the General Fund are a little lower each year for the next five years. The money saved on the bond issue has been transferred through different departments based on their needs.

Mr. Gelb asked about the funds generated by the local services tax, which are spread between ambulance, emergency management, and police, whether any can be passed on to the fire department. Ms. Coyne stated the fire ordinance that the board enacted enumerated what those funds can be used for, just as the LST ordinance spells out what those funds can be used for. The LST ordinance that was enacted before the fire tax was enacted included division between ambulance, emergency services, police, and fire, but she believes that with the enactment of the fire tax, it precludes that; however, she will research the matter.

Mr. Pietropaoli noted it is permissible to fund fire out of the LST, but if you have a separate fire tax, the understanding of the public is that the fire tax is funding the fire department. President Kuntzelman noted he would like the board to review the Memorandum of Understanding with the ambulance association again.

MOTION to authorize the Township Solicitor to advertise the notice of proposed 2017 budget referencing the two changes that were made to the revenue side and the expenditure side, with possible action by the board at the December 21, 2016 meeting, was made by Mr. Tyson, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to authorize that the 2017 proposed budget be placed on display for public review and comment, was made by Mr. Tyson, seconded by Mr. Hartman, and was carried by a unanimous aye vote.

MOTION to authorize the Township Solicitor to advertise the appropriate 2017 tax ordinances, was made by Mr. Hartman, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

Mr. Pietropaoli noted there is no millage change.

MOTION to approve the 90-day extension to February 12, 2017, for the Ronald W./Gloria Smith and East Pennsboro Township Adams-Ricci Park minor subdivision plan, was made by Ms. Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

MOTION to approve the "Lee Ziegler Field" as the name of the currently under construction youth football field at Adams-Ricci Park, wherein in 1950, Lee founded the East Pennsboro Youth Athletic League Midget Football Program, which just completed their 66th season, was made by Ms. Magaro, seconded by Mr. Gelb, and was carried by a unanimous aye vote.

President Kuntzelman noted Mr. Ziegler coached him, and the team at that time was called the Enola Red Raiders.

MOTION to approve the request for continued use of the East Pennsboro Township conference room 106 for the East Pennsboro Youth Aid panel on the second Tuesday of every month during 2017, was made by Mr. Gelb, seconded by Ms. Magaro, and was carried by a unanimous aye vote.

Mr. Pietropaoli noted the county sponsors this youth aid panel to go through some of their cases so the residents do not have to travel to the county.

MOTION to adjourn the Regular Meeting at 8:10 p.m., was made by Mr. Hartman, seconded by Mr. Tyson, and was carried by a unanimous aye vote.