

**BUILDING PERMIT APPLICATION
ROOFING REPLACEMENT**

**Use this application for replacement of Residential or Commercial Roofing
when more than 25% of the entire roof is being replaced**

DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT
EAST PENNSBORO TOWNSHIP 98 S. ENOLA DRIVE ENOLA, PA 17025-2796
Phone (717) 732-0711 Ext. 1207

East Pennsboro Township does not verify the registration of home improvement contractors. Building permit applicants are advised to verify the registration of home improvement contractors by referring to the website of the Pennsylvania Office of Attorney General, Bureau of Consumer Protection at www.attorneygeneral.gov/hic.aspx or by calling this toll-free number: 1-888-520-6680. Complaints about home improvement contractors should be directed to that office.

Directions:

1. Fill in all blank spaces, including contractor information, and sign in space provided.
2. Attach contractor's Certificate of Workers' Compensation Insurance or affidavit of self-employment
3. Submit permit fee based on Permit Fee Calculation below.

Date: _____

Project Site Address and City: _____

Property Owner: _____ Phone No: _____

Owner's Address: _____

City: _____ St: _____ Zip: _____

Contractor's Name: _____ Phone No: _____

Contractor's Address: _____

City: _____ St: _____ Zip: _____

Contractors State License: _____

Workers Compensation Certificate or Affidavit: Attached ___ on file ___

The following information is required before a roofing permit can be issued:

Check one: Tear off old shingles and replace () rubber roof () metal roof ()

Roof pitch: _____ Ice/water protection product (required) _____

Type of roof vent: _____

Estimated cost of improvement: \$ _____ Estimated Date of Completion: _____

NOTE: All plumbing vents penetrating the roof must extend a minimum of 12"

Permit Fee Calculation

Based on construction cost (**rounded up to the next full thousand; no cents**):
\$35.00 for first \$1,000 plus \$9.00 for each additional \$1,000

Estimated construction cost (round up to next 1000) ÷ 1000 = _____	(a)
\$35.00 for first \$1,000 of construction cost	= \$ _____
\$9.00 for each additional \$1,000	= \$ _____
U.C.C. fee	= \$ _____ 4.00 _____
TOTAL FEE DUE	= \$ _____

I hereby certify that the information submitted herewith is true and correct. I understand that false statements are made subject to the penalties of 18 PA C.S. Section 4904, relating to unsworn falsification to authorities. I certify that I am the owner of record for the property listed, or that I am authorized by the owner of record to submit this application on the owner's behalf.

Signature of Applicant (Contractor): _____

Date _____

Signature of Property Owner (Required): _____

Date _____

For official use only:

Tax parcel number: _____

Total fee paid: \$ _____

Authorized signature: _____

Date approved: _____